

PRIVACY AND COOKIE POLICY

In accordance with articles 13 and 14 of the European Regulations (UE) 2016/679 (hereafter referred to as GDPR), and with regard to any personal data which is provided to the Data Controller, we wish to advise you of the following:

Data Holder

ZV MECCANICA SRL, via Formaci 27/A – 38062 Arco (TN), P. Iva 02145530222

Tel. +39 0464 514047 - E-mail reception@zvmeccanica.com

Type of data, scope and legal use of data

| PARTIES CONCERNED | DATA TYPE | DATA HANDLING PURPOSE | LEGAL DATA HANDLING PURPOSE |
|--|--|---|---------------------------------------|
| Clients (companies or individual firms) | COMMON DATA personal details contact details tax/VAT code bank details commercial information chamber of commerce registration CCIA registration certificates web navigation data | Processing of quotes or information requested by the interested party | Execution of pre-contractual measures |
| | | Fulfilment of contractual obligations | Execution of contract |
| | | Fulfilment of fiscal and accounting obligations | Fulfilment of legal obligations |
| | | Direct marketing/advertising activity by the owner | Legitimate interest by the owner |
| | | Debt collection/litigation management | Legitimate interest by the owner |
| Suppliers | COMMON DATA personal details contact details tax/VAT code bank details commercial information web navigation data | Requests for information, quotations, commercial contacts | Execution of pre-contractual measures |
| | | Fulfilment of contractual obligations | Execution of contract |
| | | Fulfilment of fiscal and accounting obligations | Fulfilment of legal obligations |
| | | Litigation Management | Legitimate interest by the owner |
| Internal contacts or collaborators of Clients/Suppliers | COMMON DATA name/surname contact details | Requests for information, quotations, commercial contacts | Execution of pre-contractual measures |
| | | Fulfilment of contractual obligations | Execution of contract |
| Partners, Legal Representatives and/or Administrators of the Owner/Clients/Suppliers | COMMON DATA personal details contact details tax code | Fulfilment of contractual obligations | Execution of contract |
| | | Fulfilment of legal obligations | Fulfilment of legal obligations |
| | | Debt collection/litigation management | Legitimate interest by the owner |
| Job applicants | COMMON DATA personal details contact details photograph education details/qualifications professional experience | Search, selection and evaluation of staff for potential recruitment | Consent from interested party |

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|--|---|--|--|
| | SPECIAL DATA Possible belonging to protected categories | | |
|--|---|--|--|

How we handle your data

The Data Controller has adopted adequate security measures in order to preserve the confidentiality, integrity and availability of the data subject's personal data and imposes similar security measures on third party suppliers and Managers.

There is no automated decision-making process based on your data, including profiling. The data is processed using manual and IT tools, with logic strictly related to the purposes of the processing.

If the Data Controller intends to process your personal data further for a purpose other than that for which it was collected, before this further processing, he will provide you with information regarding this different purpose and any further relevant information asking, if necessary, for your consent.

If the Data Controller uses the e-mail details provided by the interested party in the context of the sale of a product or service for purposes of direct sale of his products or services, he may not request the consent of the interested party, provided that it relates to services similar to those sold. The interested party may refuse such use at the outset, or on the occasion of subsequent communications.

Recipients of personal data

Your personal data - which will not be disseminated - may be communicated to: employees or collaborators of the Data Controller, subjects who provide assistance and advice on IT, accounting, administrative, legal, tax and financial matters; subjects, entities or authorities to whom the communication of personal data is mandatory pursuant to legal provisions or orders from the authorities. The subjects to whom your personal data will be communicated by the Data Controller, may process them only as authorised for processing or as data processors.

Transfer of data abroad

There is no transfer of data to non-EU countries. If it becomes necessary to transfer your personal data to third parties located in states not belonging to the European Union, the Data Controller will ensure the adoption of adequate guarantees of confidentiality and security.

Conservation period

Data is kept for the time necessary for the pursuit of the purposes indicated in this statement, for legal obligations or to assert a right in court. Once the limitation periods have expired, personal data will be permanently deleted or, alternatively, rendered anonymous or encrypted.

Your rights

You have the right to request the following of the Data Controller:

- to access your personal data;
- to request the correction of incorrect data or the integration of incomplete data;
- to request cancellation (according to the conditions indicated in article 17 of the GDPR);
- to limit the handling of the data (according to the conditions indicated in article 18 of the GDPR);
- to oppose their handling;
- to request a copy of your personal data in electronic format and the right to transmit such personal data to be used for the scope of other Data Controllers (data portability);
- to not be subject to a decision based entirely upon an automated decisional process, also with regard to profiling, where the decision could have a legal effect on the user or has an equally significant effect;
- to lodge a complaint with the Guarantor Authority for the protection of personal data – www.garanteprivacy.it

COOKIES

No personal user data is acquired by the website in this regard.

Cookies are not used to transmit personal information.

Cookies are used exclusively to allow the operation of some parts of the website and, in particular, to maintain access to the reserved area of the website.

The user can refuse to use cookies by selecting the appropriate setting on his/her browser, but this may prevent the use of all the website's features.

What is a cookie?

Cookies are tiny text files that are downloaded from your computer or mobile device when you visit a website. Cookies can be pre-set by the website owner or by a third party. They are widely used for the functioning of websites, or to make them work better and more efficiently. This is because websites are able to read and modify these files, and in this way can recognise you and remember important information, making the use and navigation of those sites easier.

Which cookies do we use?

Technical cookies pursuant to the Provision of the Privacy Guarantor "Identification of the simplified procedures for the information and the acquisition of consent for the use of cookies - 8 May 2014" (Published in the Official Gazette no. 126 of 3 June 2014).

"Technical cookies are those used for the sole purpose of "carrying out the transmission of a communication over an electronic communications network, or to the extent strictly necessary for the provider of an information society service explicitly requested by the subscriber or user to provide this service, (see Article 122, paragraph 1 of the Code).

They are not used for other purposes and are normally installed directly by the owner or operator of the website. They can be divided into navigation or session cookies, which guarantee normal navigation and use of the website (allowing, for example, to make a purchase or authenticate yourself to access restricted areas); analytics cookies, assimilated to technical cookies when used directly by the site operator to collect information, in aggregate form, on the number of users and how they visit the site; functionality cookies, which allow the user to navigate according to a series of selected criteria (for example, the language, the products selected for purchase) in order to improve the service provided. For the installation of these cookies, the prior consent of the users is not required, while the obligation to provide the information pursuant to art. 13 of the Code remains, which the site operator, if he uses only these devices, will be able to provide in the manner he deems most suitable."

| TYPE | COOKIE | DESCRIPTION |
|---------------------|--------------------------------|--|
| TECHNICAL COOKIES | Security | We use security cookies to authenticate users and avoid possible intrusions to the reserved area. |
| | Preferences and session status | These cookies are used to store user choices and keep them during the visit to the site. |
| THIRD PARTY COOKIES | Analytics | Google Analytics is a Google analysis tool that helps website and app owners understand how visitors interact with the content they own. A set of cookies can be |

used to collect information and generate website usage statistics without personal identification of individual visitors by Google.

These are parts of a code generated directly by the sites that own the plugin and are integrated into the page of the site that uses them. Most of these plugins are aimed at quickly sharing site content on social networks.

Social-plugin

Their presence often involves the transmission of cookies to and from sites managed by third parties. The collection of this information is governed by the relevant information, to which we refer you.

HOW DO WE MANAGE COOKIES?

You can refuse or accept cookies from the website at any time by changing the settings of your browser. For information on the procedure to follow to enable or disable cookies, go to your browser's website, starting from the help screen. For information on commonly used browsers, you can also refer to the following page www.tecnoprogress.net/browser/. Please note that if cookies are disabled, some features of the website may not work as desired.

OPTIONAL DATA PROVISION

Other than that specified for navigation data, the user is free to provide personal data contained in the request forms or in any case indicated in contact with the Data Controller. Their absence can make it impossible to obtain what is requested.